



SWANMORE PARISH COUNCIL
TERMS OF REFERENCE
COMMUNITY COMMITTEE

Membership shall be five members of the Parish Council

Quorum shall be three members of the committee

Meetings shall be held generally four times per year on a Tuesday evening

Members are expected to prepare for every meeting and consider each item on the agenda sufficiently enough to form an opinion on any matters requiring a decision.

1. To consider projects for the benefit of the residents of Swanmore to include:
 - The Community Project Grant
 - The Services to the Community Award
2. To extend and monitor the Neighbourhood Watch Scheme
3. To monitor the Village Emergency Plan
4. To consider issues relating to the Environment
5. To receive reports from village groups eg Litterpickers, Speedwatch
6. To further enhance communications within the community eg Newsletter, electronic media, Neighbourhood Watch, and to co-ordinate the dissemination of information locally
7. To consider further involvement with Community Events
8. To support the aims of the Village Plan and VDS.
9. Any requests for the use of CIL funding must be included in the Swanmore Parish Council 4 year plan and when funds are available, included in the budget for the financial year.
10. To provide by mid -October each year an estimate of the funds required in the following financial year to carry out the responsibilities listed above. These estimates are to be in sufficient detail to permit close detailed examination by the Finance & General Purposes Committee and subsequently by the Parish Council.
11. Provision of a safe, social and physical environment for parishioners and visitors to Swanmore
12. Close liaison with Police/PCSO and PACT
13. A Management Team comprising two committee members and the Clerk direct and monitor the ACSO
14. Provision of IT training to elderly parishioners and access to web for others
15. To facilitate first-aid courses for parishioners
16. To review, update and monitor delivery of the four year Plan in March (text changes) and October (budget purposes).