

SWANMORE PARISH COUNCIL

Suite C, Hollythorns House
New Road
Swanmore
SO32 2NW



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Email: Clerk@swanmorepc.org.uk

I hereby give you notice that a Meeting of the Open Space and Amenities Committee will be held in the Parish Council Office on **Tuesday 8th January** at 7.00pm. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Dated 3rd January 2019

Signed *Tracey Molloy*

Executive Officer to the Parish Council

Agenda

**All papers/reports are available from the Council Office
(except where classified as confidential)**

1. To receive and approve apologies for absence
2. To receive any Declarations of Interests on items on the agenda
3. To record any requests received for dispensations
4. Public Session – to last no more than 30 minutes
5. To approve the minutes of the meeting held on 13th November 2018
6. To receive updates on previous committee actions and Executive Officer's Report
7. Rights of Way
 - (i) Warden report
 - (ii) Update on funding application
8. Village Car Park Extension
 - (i) To review tender documents
9. To consider the Village Survey feedback; identify themes and a way forward
10. To receive an update on the New Road Playing Field Project
11. To review the Grounds Maintenance Contract and approve the forward for the contracting process
12. Swanmore Conservation Group
 - (i) To receive Work Party Reports – November and December 2018
13. To ratify payments made in between meetings

For information

14. To receive financial comparison report
15. To receive items of correspondence
16. To receive Weekly Play Equipment Inspection reports

CHARITY MATTERS - SWANMORE RECREATION GROUND - Charity Number 301962

1. To receive updates on previous committee actions and Executive Officer's Report
2. To consider the Village Survey feedback; identify themes and a way forward
3. To review the Grounds Maintenance Contract and approve the forward for the contracting process
4. To ratify payments made in between meetings

For information

5. To receive financial comparison reports
6. To receive Weekly Play Equipment Inspection reports
7. Date of next meeting 12th February 2019