

SWANMORE PARISH COUNCIL

Suite C, Hollythorns House
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Swanmore
SO32 2NW



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I hereby give you notice that a Meeting of the Open Space and Amenities Committee will be held in the Parish Council Office on **Tuesday 12th February** at 7.00pm. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Dated 5th February 2019

Signed *Tracey Molloy*

Executive Officer to the Parish Council

Agenda

**All papers/reports are available from the Council Office
(except where classified as confidential)**

1. To receive and approve apologies for absence
2. To receive any Declarations of Interests on items on the agenda
3. To record any requests received for dispensations
4. Public Session – to last no more than 30 minutes
5. To approve the minutes of the meeting held on 8th January 2019
6. To receive updates on previous committee actions and Executive Officer's Report
7. Rights of Way
 - (i) Priority Cutting List: For information
8. Village Car Park Extension
 - (i) To review and approve tender documents
9. To receive feedback regarding the maintenance of an area of open space in Medlicott way, and to consider a way forward
10. To consider extending the Grounds Maintenance Contract for a further year
11. To receive an update from the RFO regarding the review of recreation facilities hire charges and possible implementation of a new facilities booking system.
12. Swanmore Conservation Group
 - (i) To receive Work Party Reports – January 2019
 - (ii) To receive minutes from SCG Meeting – January 2019
13. To ratify payments made in between meetings

For information

14. To receive financial comparison report
15. To receive items of correspondence
 - Resident – Village Centre Car Park
16. To receive Weekly Play Equipment Inspection reports

CHARITY MATTERS - SWANMORE RECREATION GROUND - Charity Number 301962

1. To receive updates on previous committee actions and Executive Officer's Report
2. To receive and update on the works to the Pavilion
3. To consider options for upgrading the Pavilion CCTV
4. To receive an update from the RFO regarding the review of recreation facilities hire charges and possible implementation of a new facilities booking system.
5. To ratify payments made in between meetings

For information

6. To receive financial comparison reports
7. To receive Weekly Play Equipment Inspection reports
8. Date of next meeting 12th March 2019