SWANMORE PARISH COUNCIL
MINUTES

MEETING Open Space and Amenities Committee
Including Charity Matters for Swanmore Recreation Ground
VENUE Parish Council Office, Hollythorns House, New Road, Swanmore
DATE Tuesday 12th February
TIME 7pm
Present Councillors: A Graft, R Selway, P Ansty, C Newhouse, A Rankine
In attendance: Tracey Molloy, Executive Officer
Members of public: 0

18/164OS **Apologies for absence:** None

18/165OS **Declarations of Interests:** None

18/166OS **Requests for dispensations:** None

18/167OS **Public Session:** No members of public present

18/168OS **Minutes of the meeting held on 8th January 2019**
RESOLVED: the minutes of the meeting having been circulated were approved and signed by the Chairman
Proposed: Cllr Ansty Seconded: Cllr Newhouse

18/169OS **Executive Officer's Action Sheet Update**: Report received and noted

18/170OS **Rights of Way**
(i) Priority Cutting List - Noted

18/171OS **Village Centre Car Park**
RESOLVED: Thanks were given to the Projects and Contracts Officer for putting together an excellent set of tender documents. The tender documents were reviewed and approved with no changes. Projects and Contracts Officer to double check regulations on hedge height to enable safe egress from the car park.
Proposed: Cllr Rankine Seconded: Cllr Graft

18/172OS **Open space in Medlicott Way**
RESOLVED: The Council's Ground Maintenance Contractor has confirmed that the most efficient way of maintaining the particular area of open space in Medlicott Way would be to grass the area. EO to write to the local residents to inform them of our plans and ask for feedback.
Proposed: Cllr Graft Seconded: Cllr Ansty

18/173OS **Review of recreation facilities hire charges and possible implementation of an online booking system.**
RESOLVED: RFO to consider all available facilities that the Council could hire out and include on the agenda of the next meeting, along with possible hire charges. A new online booking system will be considered if there are enough facilities to hire out.

Proposed: Cllr Newhouse Seconded: Cllr Selway

18/174OS **Swanmore Conservation Group**

i) Working party report for January 2019 - noted

18/175OS **To ratify payments made between meetings**

RESOLVED: Payments totalling £25,825.97 gross were ratified

Proposed: Cllr Ansty Seconded: Cllr Rankine

For Information

18/176OS **Financial Comparison Report**: Received and noted.

18/177OS **Item of correspondence:**

- Resident – Village Centre Car Park – Noted, ASCO to continue to monitor.

18/178OS **Play Equipment Maintenance:** Weekly reports – noted

18/179OS **Executive Officer's Action Sheet Update:** Report received and noted

18/180OS **Remedial Works to the Pavilion**
Work to replace the rotten soffits and facias to commence on the 19th February. Replacement of doors to follow as the doors have a longer lead in time.

18/181OS **Pavilion CCTV upgrade**
RESOLVED: To appoint Solent Fire and Security Ltd as preferred supplier to upgrade the Pavilion CCTV, to include a new CAT6 Network at a cost of £3,500 ex vat.
Proposed: Cllr Newhouse Seconded: Cllr Ansty

18/182OS **To ratify payments made between meetings**
RESOLVED: Payments totalling £2,361.61 ross were ratified
Proposed: Cllr Graft Seconded: Cllr Selway

For Information

18/183OS **Financial Comparison Report**: Received and noted

18/184OS **Play Equipment Maintenance:** Weekly reports – noted

18/185OS **Date of next meeting:** 12th March 2019

The meeting closed at 8.15pm

Signed Date
Chairman